



We cordially invite you to participate as a vendor at the Beauty, Brunch & Bubbles Event that will be held on August 28, 2021. We are expecting a great turnout and hope that you will join us! In an effort to have the best vendor experience, this vendor packet features rules and requirements.

Please read thoroughly and review the enclosed requirements. Women Evolving, Inc. is a growing event and we have implemented policies and procedures to create the best experience possible for vendors, sponsors and attendees.

WHO: This invitation is extended to any for-profit or non-profit organization wishing to participate by selling products, services or other items.

WHEN: Saturday, August 28, 2021: 11:30am – 3:30pm

DEADLINE:

All entry forms **MUST** be received by 5:00pm on or before August 6, 2021.

No Refunds.

EVENT DETAILS

- ❖ Vendor set up time is from 7am to 9am on Saturday, August 28, 2021. Please arrive early to prepare your designated table for set-up. However, vendor Set up **WILL** be permitted the night before with proper arrangements.
- ❖ Your vendor location will be assigned to you the day of the event and will be determined on a first come first served basis. Vendors will be escorted to your assigned spot.
- ❖ If there are additional individuals accompanying you as a vendor, an admission ticket **MUST** be purchased per each additional person, in addition to your vendor fee.

We hope that you will consider participating in the Beauty, Brunch & Bubbles Experience; it will be a wonderful networking event and a great opportunity to expose your business and or products to a new audience. Estimated attendance is typically between 30-50 people. If you have questions, please feel free to contact the Women Evolving, Inc. President/CEO, Shalanda Smith, at (321) 222-0552. Sincerely, *The 2021 Women Evolving, Inc. Board*

Beauty, Brunch & Bubbles Event

VENDOR Registration Form

Organization or Business Name:

Contact Person:

Phone: _____ Cell Phone: _____

Address:

City/State/Zip:

Email Address: _____ Fax: _____

Describe all items that will be sold. A specific list must be included:

If needed, list special needs and considerations.

REMINDER: Vendors selling the same items will be limited and accepted according to a first come, first served basis.

VENDOR SPACE INFORMATION- REQUIRED

To ensure that adequate space is mapped out for your needs, an accurate number of tables will be needed.

Payment Chart

Vendor Fee: \$60.00

NO REFUNDS

Payments referred to herein shall not be refundable under any circumstances, including but not limited to the termination of this Agreement for whatever reason.

TOTAL AMOUNT ENCLOSED: _____

VENDOR RULES & REQUIREMENTS

1. In an effort to provide optimal sales for vendors we limit similar vendors on a first come, first served basis
2. To secure your space all required documentation, a completed and signed application with full payment must be submitted.
3. You must agree to be set-up by 9:00am and remain set-up until 3:30pm.

Enclosed is my check or money order in the amount of \$_____ which is my vendor fee. I have read and agree to abide by all rules and requirements set forth by Women Evolving, Inc. I understand the importance of noting vendor space size and listing the items which will be sold from my booth. I further certify that I will have all proper insurance and or licensing if necessary, for my business in effect for August 28, 2021.

Signature of Vendor /Date _____

Please make checks / money orders payable to: *Women Evolving, Inc.*

Return to: Women Evolving, Inc.

P.O. Box 236804 Cocoa Fl., 32923

OR make payments by clicking on the following link: www.womenevolvinginc.org

DEADLINE FOR REGISTRATION is August 6, 2021